

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
Monday October 1, 2018 5:30 p.m.
Cafeteria - Jr./Sr. High School

MINUTES

REGULAR MEETING

The meeting was called to order at 5:33 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Transportation Supervisor/Operations Manager; Joseph O'Donnell, Principal Brownville Glen Park Elementary; David Ramie, Principal Dexter Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Deanna Gullquist, Network Administrator; Debra Bennett, District Clerk; Staff members: Mrs. LaSage, Mr. Phillips, Mrs. Flath; Several students from Mr. Phillips' Government class; Laurie Podvin, CPA; Robert Ingerson, BCA

APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.

PRESENTATION - Bernier Carr & Associates: Capital Project update was provided by Mr. Bob Ingerson

AUDIT COMMITTEE MEETING - See Audit Committee meeting agenda

Following adjournment of the Audit Committee Meeting:

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Independent Auditors' Report**, as presented by Laurie Podvin, CPA of Bowers & Company.
Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

PUBLIC COMMENT REQUESTS - none

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Brien Spooner and seconded by Kelly Milkowich - Motion approved 7-0.

1. Approval of Minutes as listed:
 - September 10, 2018 - Regular Meeting
2. Approval of Building and Grounds Requests as listed:
 - BGP cafeteria - Mondays from September 10, 2018 to June 26, 2019 from 6:00-7:30 p.m. - Girl Scouts - meetings
 - DEX cafeteria - Tuesdays bi-weekly from September 18, 2018 to June 18, 2019 - Girl Scout Troop 50062 - meetings
 - DEX art room - October 31 to December 12, 2018 from 3:00-3:45 p.m. - Watertown YMCA - After School Art
 - DEX gymnasium - Mondays and Wednesdays from November 12, 2018 to March 27, 2019 from 6:00- 8:15 p.m. - Mighty Lions PeeWee Wrestling Club - practices
 - JSHS General Brown Room - October 6, 2018 from 9:00 a.m. to 11:00 a.m. - Jamie Lee - lesson
3. Approval of Conferences and Workshops as listed:
 - Kelly Milkowich - Jefferson-Lewis School Boards Association Fall Dinner Meeting "New Mental Health Laws to Provide Instruction to All Students" - September 27, 2018
 - Stacy Latham - Pre-Service Course - JLBOCES - Glenfield, NY - September 28, 2018
 - Barbara J. Case - Ft. Drum Regional Health Planning Organization Meeting - JLBOCES - October 29, 2018
 - Debbie Matusiak - Restraint Training - JLBOCES - Glenfield, NY - November 1-2, 2018
 - Barbara J. Case - NYSAWA School District Collective Bargaining Workshop - OCM BOCES Syracuse, NY - November 30, 2018
 - Lisa K. Smith - Comprehensive Media Training - OCM BOCES Syracuse, NY - September 28, 2018
 - Lisa Tyo - SCDN (Staff Curriculum & Development Network) - Capital Region BOCES Albany, NY - October 3-4, 2018
 - Barbara J. Case - Superintendents' Conference - Minnow Brook Conference Ctr. Blue Mountain Lake, NY - November 1-2, 2018

4. Approval of Conferences and Workshops as per *My Learning Plan* Report 9/27/18
5. Approval of Financial Reports / Warrants

REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members
 - Educating the Class of 2030 by Sandra Klindt
 - Drug Panel Discussion by Albert Romano
 - JLSBA Workshop - New Mental Health Laws by Kelly Milkowich
2. Staff Member Reports as provided
3. Staff Member Presentations - none

Items for Board Information / Discussion

4. Board Information / Discussion - Policy Review
 - ❖ Board Action - 2nd Reading / Adoption of **Policy #5660 - School Food Service Program and Meal Charge Policy**
Motion for adoption by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.
 - ❖ Board Action - Deletion of **Policy #5662 - Food Service Account Charging Policy**
Motion for deletion by Kelly Milkowich, seconded by Daniel Dupee with motion approved 7-0.
5. Board Discussion - continuing discussion of the **Strategic Action Plan**: Deadline for applications is today. First meeting SAP meeting will be held Wednesday, October 10th.
6. Board Discussion/Action - continuing discussion of **Board of Education GOALS**: A draft of the 2018-19 GOALS were presented for discussion. With minor revision, the Board took action to approve the 2018-2019 Board of Education GOALS as amended. Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.
7. Board Discussion - continuing discussion of the **Reorganization Study (2015)**: Following discussion, the Board requested that Mrs. Case investigate timeline requirements with SED.

Items for Board Discussion / Action

8. Board Discussion / Action - Approval of Overnight Field Trip for Sporting Event Request
Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0.
9. Board Action - Approval of **School Tax Collector Reports**
Motion for approval by Albert Romano, seconded by Daniel Dupee, with motion approved 7-0.
10. Board Action - Approval of **2018-2019 Class and Club Advisors / TTL-TIL and Facilitators** as listed:
Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0.

Club/Class	Advisor	Club/Class	Advisor
Class of 2019	Jannell Pickeral	International Club	Jannell Pickeral
Class of 2019	Lindsay Labiendo	International Club	Stephanie Karandy
		International Club	Jose Bernier
Class of 2020	Elizabeth Stephens	Key Club	Lisa Kessler
Class of 2020	Corrine Willis	Key Club	Karen Crosby
Class of 2021	Stephanie Karandy	Student Council	Michelle Lamon
Class of 2021	Sabrina Dettmer	Student Council	Brian Nortz
Class of 2022	TBD	Performing Arts	Frances Seymour
Class of 2022	TBD	Performing Arts	Corrine Willis

Class of 2023	TBD	Yearbook	Casilda Peckham
FCCLA	Hannah Cottrell	Teen Advisory Group	Carrie LaSage
Sr. Honor Society	Stephanie Karandy Ellen Sheen	SADD	Melissa Zehr
Jr. Honor Society	Lindsay Labiendo	Teacher Instructional Leaders	Julia Russell; Amy Moore; Lisa Tyo; Sabrina Dettmer; Stephanie Karandy; Lindsay Hanson
Whiz Quiz	William Covey	Teacher Technology Leaders	Becky Dupee; Kelley Fahey; Mary Paige; Emily Aumell; Susan Menapace, Lindsay Labiendo
GB Gazette	Michelle Lamon	TTL Facilitator TIL Facilitator	Carrie LaSage Erin Heller

11. Board Discussion / Action - Adoption of the following **Resolution for Lead Evaluator of Teachers:**
WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore, **BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:

- Jennifer Stanton (9/13/18)
- Nicole Donaldson (5/16/18)
- David Ramie (8/17/18)
- Joseph O'Donnell (8/17/18)

Motion for approval by Kelly Milkowich, seconded by Natalie Hurley, with motion approved 7-0.

12. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

ITEMS FOR BOARD ACTION - PERSONNEL

13. Board Action - Approval of **2018-2019 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational Meeting held July 3, 2018.

- ❖ Tonya Stean - Substitute Teacher
- ❖ Nolan Pitkin - Substitute Teacher
- ❖ Sophia Putnam - Substitute Teacher

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

14. Board Action - Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.

- (A) Retirements: none
- (B) Resignations: none
- (C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track (if applicable)	Effective Date
^Kyle T. Scordo	Substitute Teacher	^Corrected rate-\$90 per day	n/a	09/11/2018
^Jenna A. Matthews	Substitute Teacher	^Corrected rate-\$90 per day	n/a	09/11/2018
Jacqueline W. Richard	Substitute Teacher	\$90 per day	n/a	10/02/2018
Dana C. Burke	Substitute Teacher	\$95 per day (certified)	n/a	10/02/2018
Lori A. Plantz	Substitute Teacher Aide	\$11.46 per hour	n/a	10/02/2018
	Substitute Teacher	\$90 per day	n/a	10/02/2018
Ashley J. Astorga	Substitute Teacher Aide	\$11.46 per hour	n/a	10/02/2018
	Substitute Nurse	\$13.64 per hour	n/a	10/02/2018
	Substitute Teacher	\$90 per day	n/a	10/02/2018
Christie B. Fanguy	Substitute Teacher Aide	\$11.46 per hour	n/a	10/02/2018
	Substitute Teacher	\$90 per day	n/a	10/02/2018
Sara R. Sanders	Substitute Teacher	\$90 per day	n/a	10/02/2018
Katelyn Longamore	Substitute Teacher	\$90 per day	n/a	10/02/2018
	Substitute Teacher Aide	\$11.46 per hour	n/a	10/02/2018
Courtney L. Hughes	Substitute Teacher	\$80/day	n/a	10/02/2018

(D) PAID Coaching Appointments:

Name	Winter 2018 Sports	Coaching Certification	Effective Date
James Covey	Varsity Boys Basketball	Teacher-Coach*	10/02/2018
James Blunden	Modified Boys Basketball	Teacher-Coach*	10/02/2018
Jared Knowlton	Modified Boys Basketball	Teacher-Coach*	10/02/2018
Janelle Ferris	Varsity Girls Basketball	Teacher-Coach*	10/02/2018
Katie L. St. Pierre	Modified Girls Basketball	Teacher-Coach*	10/02/2018
Carrie LaSage	Varsity Volleyball	Teacher-Coach*	10/02/2018
Amy O'Riley	JV Volleyball	Teacher-Coach*	10/02/2018
Catherine Behling	Modified Volleyball	Teacher-Coach*	10/02/2018
Megan Scordo	Cheerleading	Teacher-Coach*	10/02/2018
Michael Hartle	Varsity Wrestling	Teacher-Coach*	10/02/2018
Darrick W. Smith	JV Wrestling	Temporary Coaching License 2 nd -4 th Renewal****	10/02/2018
Chad O. Snow	Modified Wrestling	Temporary Coaching License 2 nd -4 th Renewal****	10/02/2018
Malcolm B. Jones	7 th GR. Volleyball	Teacher-Coach*	10/02/2018
Lindsay Hanson	JV Girls Basketball	Teacher-Coach*	10/02/2018

(E) UNPAID Coaching Appointments:

Name	Fall 2018 Sports	Coaching Certification	Effective Date
Justin D. Keegan	Boys Soccer	Temporary Coaching License 2 nd -4 th Renewal****	10/02/2018

(F) UNPAID Coaching Appointments:

Name	Winter 2018 Sports	Coaching Certification	Effective Date
Jessica Bower	Girls Basketball Assistant	Teacher-Coach*	10/02/2018
Melissa Zehr	Volleyball Assistant	Teacher-Coach*	10/02/2018
Donielle A. Kilionski	Volleyball	Temporary Coaching License 2 nd -4 th Renewal****	10/02/2018

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

15. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Brien Spooner, seconded by Daniel Dupee, with motion approved 7-0.

- **Jacqueline Richard** - Substitute Teacher
- **Dana C. Burke** - Substitute Teacher
- **Lori A. Plantz** - Substitute Teacher
- **Ashley J. Astorga** - Substitute Teacher
- **Christie B. Fanguy** - Substitute Teacher
- **Sara R. Sanders** - Substitute Teacher
- **Katelyn Longamore** - Substitute Teacher
- **Courtney L. Hughes** - Substitute Teacher

SUPERINTENDENTS’ REPORTS

- 16. Assistant Superintendent - Mrs. Smith
- 17. Superintendent - Mrs. Case

CORRESPONDENCE & UPCOMING EVENTS

- 18. Correspondence Log

ITEMS FOR NEXT MEETING - Tuesday, November 13, 2018 - Regular Meeting will begin at 5:30 p.m. in the General Brown Room

19. BOCES Leadership visitation / Strategic Action Plan / Reorganization timeline / Academic update

PROPOSED EXECUTIVE SESSION

20. **A motion will be requested to enter executive session** for the discussion of litigation strategy regarding two current specific legal matters; and also for the discussion of the employment history of three particular individuals.

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0. Time entered: 7:10 p.m.

— Mrs. Bennett was excused from the meeting at 7:10 p.m.

— Motions below were provided by Clerk Pro-tem Barbara J. Case

RETURN TO OPEN SESSION

21. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Brien Spooner, seconded by Kelly Milkowich, with motion approved 7-0. Time: 7:40 p.m.

MOTION FOR ADJOURNMENT

22. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0. Time adjourned: 7:42 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated October 1, 2018